

PROPERTY MANAGERS USE							
Property Code:		Apt#.		BR size		Rent\$	

APPLICATION FOR APARTMENT

- \$35 NONREFUNDABLE APPLICATION FEE FOR INDIVIDUALS AND MARRIED COUPLES (PROOF REQUIRED)
- UNMARRIED, ROOM-MATES REQUIRE SEPARATE APPLICATION FEES

APPLICANT INFORMATION		
APPLICANT NAME:	DOB (MM-DD-YYYY)	SSN (XXX-XX-XXXX)
<i>First Name</i> <i>MI</i> <i>Last Name</i>		
PRESENT ADDRESS	APT	CITY, STATE ZIP
EMAIL ADDRESS	PHONE WORK	PHONE MOBILE
NAME AND AGE OF EACH PERSON OCCUPYING UNIT	EMERGENCY CONTACT, PHONE, RELATIONSHIP	

RESIDENCE HISTORY			
PRESENT LANDLORD		MANAGER NAME	CITY, STATE ZIP
TELEPHONE #	MONTHLY RENT	LEASE BEGIN DATE	LEASE END DATE
PREVIOUS LANDLORD		MANAGER NAME	CITY, STATE ZIP
TELEPHONE #	MONTHLY RENT	LEASE BEGIN DATE	LEASE END DATE

EMPLOYMENT HISTORY AND INCOME			
PRESENT EMPLOYER		SUPERVISOR NAME	CITY, STATE ZIP
TELEPHONE #	POSITION	SALARY	EMPLOYMENT DATES
PREVIOUS EMPLOYER		SUPERVISOR NAME	CITY, STATE ZIP
TELEPHONE #	POSITION	SALARY	EMPLOYMENT DATES
OTHER INCOME	SOURCE	AMOUNT	

OTHER INFORMATION		
HAVE YOU EVER HAD A BANKRUPTCY?	HAVE YOU EVER BEEN EVICTED?	CRIMINAL DRUG OR FELONY CONVICTION?
<input type="checkbox"/> No <input type="checkbox"/> Yes – When? Where?	<input type="checkbox"/> No <input type="checkbox"/> Yes – When? Where?	<input type="checkbox"/> No <input type="checkbox"/> Yes – When? Where?
ARE YOU A STUDENT?	SCHOOL NAME, STUDENT #:	PARENTS' NAMES, ADDRESS, PHONE:
<input type="checkbox"/> No <input type="checkbox"/> Yes YEAR: 1 2 3 4 5 Major: _____		
VEHICLE INFORMATION	YEAR / MAKE / COLOR	LICENSE / STATE
HOW DID YOU HEAR ABOUT US?		
<input type="checkbox"/> Yellow Pages <input type="checkbox"/> Newspaper _____ <input type="checkbox"/> Drive By	<input type="checkbox"/> Personal Referral (Name, Apt) _____ <input type="checkbox"/> Online (URL) _____ <input type="checkbox"/> Other _____	

AUTHORIZATION
I authorize (owners name) _____ to obtain reports from any consumer or criminal record reporting agencies, before, during, and after tenancy on matters relating to a lease by the above owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this rental application.
Signature: _____ Date: _____

MANAGER VERIFICATION CHECKLIST (FOR MANAGER'S USE ONLY)

CURRENT EMPLOYMENT	SUPERVISOR	DATES OF EMPLOYMENT
SALARY	MEETS REQUIREMENTS Y _____ N _____	

PREVIOUS EMPLOYMENT	SUPERVISOR	DATES OF EMPLOYMENT
SALARY	MEETS REQUIREMENTS Y _____ N _____	

CURRENT RESIDENCE	MANAGER NAME	
DATE OF RESIDENCY	GOOD TENANT?	FRIEND OR RELATIVE?
WOULD YOU RENT TO THEM AGAIN?	IF NO, PLEASE EXPLAIN	

PREVIOUS RESIDENCE	MANAGER NAME	
DATE OF RESIDENCY	GOOD TENANT?	FRIEND OR RELATIVE?
WOULD YOU RENT TO THEM AGAIN?	IF NO, PLEASE EXPLAIN	
